

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1923

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Some handbooks are available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
CM-447 11-15-02	Tract Crop Base Acre Corrections	State and County Offices
DAP-145 11-14-02	2002 Livestock Compensation Program (LCP) Applications	State and County Offices
DCP-56 11-14-02	Provisions Prohibiting Increasing Payments Under Direct and Counter-Cyclical Program (DCP)	State and County Offices
DCP-57 11-18-02	Cropland Comparison Override	State and County Offices
LP-1884 11-18-02	Effective Time for the National Posted Price (NPP) for Peanuts	State and County Offices
LP-1885 11-18-02	Beneficial Interest Exception for 2002 Crop Loan Commodities Marketed Before October 8, 2002	State and County Offices
PM-2335 11-14-02	2002 Federal Employees Health Benefits (FEHB) Open Season	FFAS Employees
PM-2336 11-19-02	FY 2003 Performance Appraisal System	FAS, FSA, and RMA Employees, except Foreign Service Employees
PS-445 11-14-02	Training for Electronic Loan Deficiency Payment (e-LDP) Beta Test Sites	State and County Offices

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Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
2-PL (Rev. 1) Amend. 7 11-15-02	Subsidiary Files	State and County Offices
1-TB SCOAP Amend. 23 11-14-02	Allotments and Marketing Quotas for All Tobacco Except Burley and Flue-Cured	CT, IN, KY, MA, MD, MN, OH, PA, TN, VA, and WI State and County Offices
10-TB SCOAP Amend. 43 11-14-02	Burley Tobacco Quota Program	Automated Burley State and County Offices, and KCMO

Procedure Notices

None

Obsolete Directives

None

Forms

Forms activity will no longer be provided as part of the weekly National Procedure Checklist. Users can go to the FFAS Employee Forms site at

<http://165.221.16.90/dam/ffasforms/Actionlist.asp> to see the weekly checklist for forms.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and these actions may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to **angela_coln@wdc.fsa.usda.gov**.

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State Office The reports due in December are listed in this table.
Reports
Calendar

Due Date	Title	Directive Requiring Report
12-2-02	Preliminary Quota Report (PSD-19R)	10-TB
12-6-02	County Office Work Measurement (4 th Quarter Report-Work Measurement Counties Only)	12-AO
12-6-02	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
12-6-02	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
12-6-02	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
12-6-02	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
12-6-02	Progress Report for SIP (ACP-305)(CEP-46R)	1-CONSV
12-6-02	Progress Report for ECPHS (ACP-305)(CEP-52R)	1-CONSV
12-6-02	Progress Report for ECPHSF (ACP-305)(CEP-55R)	1-CONSV
12-6-02	Progress Report for ECPMWF (ACP-305)(CEP-56R)	1-CONSV
12-6-02	Progress Report for ECPMWF2 (ACP-305)(CEP-57R)	1-CONSV
12-6-02	Interim EQIP Progress Report (CEP-60R)	1-CONSV
12-6-02	Progress Report for EQIP (ACP-305) (CEP-60R)	1-CONSV
12-6-02	TAP Progress Report (AP-305) (CEP-62R)	1-CONSV
12-6-02	Progress Report for ECPMP (ACP-305) (CEP-63R)	1-CONSV
12-6-02	Progress Report for PRP (ACP-305) (CEP-65R)	1-CONSV
12-6-02	Progress Report for ECPCGF (ACP-305) (CEP-67R)	1-CONSV
12-10-02	Late Voucher Report (NAP-1R)	2-NAP
12-10-02	LA Interest Payment Report (NAP-2R)	2-NAP
12-31-02	Election Information and Media Outreach Report (AO-157R)	15-AO